



**Starpoint**  
Enriching Lives. Realizing Dreams.

STARPOINT  
BOARD OF DIRECTORS MEETING  
October 26, 2023

Board Chairperson, Danielle Frost called the Starpoint Board of Directors meeting to order at 6:04 PM. Those in attendance and constituting a quorum were:

Fremont County Board members present: Annette Nimmo, Linda Bay, Scott Vineyard, Jake Francis, and Mitch McCartney.

Chaffee County board members present: Danielle Frost, Brenda Heckel, and Katy Grether.

Others present in person: Bryana Marsicano, Jami Roy, Colette Martin, and Laura Gardner, legal counsel to the board.

**INTRODUCTION OF GUESTS AND PUBLIC COMMENTS**

No public comments or guests

**CONSENT AGENDA**

Consent agenda reviewed. No items motioned for additional discussion with the board members.

*MOTION* by Jake Francis to approve the consent agenda as presented to the Board. Motion seconded by Scott Vineyard. All Board members vote in favor of approval. Motion carries.

**FINANCIALS**

Colette Martin reviewed with the Board the Analysis of Financial Results and Budget Variances for the month ending September 30, 2023, the Statement of Operations through September 30, 2023, and the Starpoint account balances. She also provided a Starpoint Grant Summary.

*MOTION* to file financials as presented to be placed on file made by Jake Francis, seconded by Annette Nimmo. All Board Members vote in favor of approval. Motion carries.

*MOTION* to accept the budget for the 2023/2024 fiscal year made by Jake Francis, seconded by Annette Nimmo. All Board Members vote in favor of approval. Motion carries.

Colette Martin reviewed the 401K Audit Letters.

## **EARLY HEAD START**

Bryana Marsicano presented the Early Head Start Program Manager's Report for September 2023.

Bryana Marsicano discussed working on a change of scope in the EHS program. She would like to change from home-based to center-based as that is what the community needs currently. Discussion of enrollment numbers, reduction of enrollment slots to 60, and the plan to not displace any employees or children was had. Also discussed was the full enrollment initiative of EHS and how having additional center-based slots would help to increase the enrollment numbers as that is the need at this time. Discussed that the budget would not change and any funds saved would be reinvested in the center-based option – particularly focusing on salaries and benefits for employee retention. The board agreed that there is a greater need for center-based care at this time and that this adjustment is a critical piece to the full enrollment initiative.

*MOTION* to adjust the EHS program scope from home-based to center-based services and reduce to 60 slots total made by Annette Nimmo, seconded by Mitch McCartney. All Board Members vote in favor of approval. Motion carries.

## **CHIEF EXECUTIVE OFFICER REPORT AND PROGRAM UPDATES July 2023**

Bryana reviewed the report she provided the board covering the following:

1. Legislative Updates
2. Starpoint Program Updates
  - A. Finance
  - B. Human Resources
  - C. Case Management SEP and CCB
  - D. Fremont Adult Services
  - E. Chaffee Adult Services
  - F. Early Head Start
  - G. SPIN Childcare
  - H. Family Center
  - I. Early Intervention
  - J. Starpoint Foundation

Bryana asked the board to purchase two Ford Edge SEP vehicles. She would like to purchase the gold Ford Edge for \$21,293 and the blue Ford Edge for \$20,887.

*MOTION* to purchase the SEP program gold Ford Edge for \$21,293 and the SEP program Blue Edge for \$20,293 made by Annette Nimmo, seconded by Katy Grether. All Board Members vote in favor of approval. Motion carries.

Bryana recommended to the board that we combine November and December is meeting due to the holidays.

*MOTION* to combine November and December meetings due to the holidays made by Jake Francis, seconded by Scott Vineyard. All Board Members vote in favor of approval. Motion carries.

Next meeting is scheduled for December 7, 2023.

**ADJOURNED**

Chairperson, Danielle Frost adjourned the Starpoint Board of Directors meeting at 7:30 pm.

A handwritten signature in blue ink, appearing to read "Annette Nimmo", written over a horizontal line.

Annette Nimmo, Board Secretary